

**Village of Rochester
Board of Trustees
Regular Board Meeting
February 8, 2021**

President Suerdieck called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

ROLL CALL:

- Trustee Butcher
- Trustee Eandi
- Trustee Hendrickson
- Trustee Hill
- Trustee Munroe
- Trustee Zobrist
- President Suerdieck
- Clerk Langdon

ABSENT:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON JANUARY 11, 2021. *Trustee Hendrickson made a motion to approve the January 11, 2021, minutes. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Butcher made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Eandi.

ROLL CALL:

- Trustee Butcher – YES
- Trustee Eandi – YES
- Trustee Hendrickson – YES
- Trustee Hill – YES
- Trustee Munroe – YES
- Trustee Zobrist – YES

Motion passed. 6-0

ANNOUNCEMENTS AND PRESENTATIONS

None.

PUBLIC FORUM

None.

COMMITTEE REPORTS

Sparks in the Park

Trustee Munroe – Sparks met tonight. Chicken dinner fundraiser to take place on February 24, 2021. The Sparks event for 2021 has been scheduled for June 24-26, 2021. Eight members are now serving on the committee and Pamela Klobnak has been appointed co-chair.

Personnel & Finance

Trustee Zobrist – P&F met tonight. Committee discussed new website. Kinks are still being worked out.

OLD BUSINESS

None

PUBLIC WORKS SUPERINTENDENT REPORT – James Foster

Water/Sewer

- Ameren struck unmarked sewer forced main. This resulted in a small amount of overtime.
- Water tower continues to be manually cycled.
- Petersburg Plumbing is testing Maxheimer Main. During construction, altered plans to prevent hot-tap, connect to valve installed for future use.
- Carriage Crossing Main is in operation. Letter delivered to Adam Cooper for State Plumbing inspector.
- Water main event on Mill between Park and Water Streets. (open construction permits/wrong permit filled out)
- Worked with Rochester Schools on leaking meter issue at High School and Junior High.
- VanDeVanter conducted yearly maintenance on lift station pumps.
- Shoring box for digging safety has been purchased.
- Verification of pressure on fire line at Building One at Residences at Cardinal Hill.
- Southeast Lift Station (Village Hall) is now active. However, it seems to not be calling us for status updates. Britton is looking into this.
- Primary Lift Station called 2/7/21 to notify of failures. It is still being looked in to. Initial investigation suggests that it was too cold for equipment.
- Adjusted manhole on Magnolia.

Streets

- Removed tree stumps have been ground.

- Martin equipment worked on backhoe to tighten loose settings.

Parks/Property

- Quonset Huts were inspected.
- Mini sent in for quote on repairs.

Code Officer Info

- Pet Doctor is close to passing County inspection. Water meter installed.
- Final inspection on Waterwheel duplex construction.
- Rough in inspection done for Magnolia duplex
- Joint-Use Meeting discussed exterior condition of Village Hall/Library and parking lot.
- Received a call from an Appraiser for property east of Oak, south of Meadowland, north of Magnolia, asking about zoning and location of utilities.

Training/Considerations

- New locator for water.
- Quonset Hut situation.
- JULIE Safety meeting attended by everyone.
- IDOT Work Zone Safety class attended by Public Works staff.
- David and James are testing for General Stands for week spraying.
- New trucks have been inspected b Public Works and sent back to Ford for some adjustments. Second inspections not yet done.
- Hard hats/safety vest and safety glassed purchased for Public Works staff.

POLICE CHIEF REPORT

Chief Johnson –

- Department is fully staffed.
- Officer Todd is in final phase of field training.
- Officer Doolin and K-9 Jett in fourth week of training at the academy.
- Jett completed imprinting on narcotics.
- Officer Shea completed Evidence Storage and Management course.
- K-9 kennel installed in SUV.
- Department getting quotes on new radios.

VILLAGE MANAGERS REPORT

Deb Elderton --

- County will be sending Statements of Economic Interest to be filled out and turned.
- Open Meetings training to be done soon.

- Nine local businesses turned in application for the “Small Business Relief Program”. Program offered up to \$5,000 for COVID-19 related expenses incurred between March 1, 2020 and December 31, 2020.
- Application summaries distributed to Trustees and Village Board will vote on disbursement of funds.
- Worksheets for upcoming March budget meetings prepared.
- Village office will be closed February 15, 2021 for President’s Day.

NEW BUSINESS

Resolution 21-07 Approving and authorizing the Village to enter into a contract for the services with the Sangamon County Department of Health for Hepatitis A vaccine distribution for Village Employees. *Trustee Zobrist made a motion to approve Resolution 21-07. Motion seconded by Trustee Butcher.*

ROLL CALL:

- Trustee Butcher – YES
- Trustee Eandi – YES
- Trustee Hendrickson – YES
- Trustee Hill – YES
- Trustee Munroe – YES
- Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-08 Approving an agreement with the Rochester Historical for mowing the Stone House Property for the 2021 mowing season. *Trustee Munroe made a to Table Resolution 21-08. Motion seconded by Trustee Butcher. Unanimous aye vote. Resolution 21-08 Tabled.*

Resolution 21-09 Approving the payments for the qualifying businesses for the “Small Business Relief Program”. *Trustee Hendrickson made a motion to approve Resolution 21-09. Motion seconded by Trustee Eandi.*

ROLL CALL:

- Trustee Butcher – YES
- Trustee Eandi – YES
- Trustee Hendrickson – YES
- Trustee Hill – YES
- Trustee Munroe – YES
- Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-10 Approving the final plat for Coe Commons. *Trustee Zobrist made a motion to approve Resolution 21-10. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 6-0

Resolution 21-11 Approving water main easements for Carriage Crossing. *Trustee Munroe made a motion to approve Resolution 21-11. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 6-0

Motion approving pay request #1 for the Maxheimer Road Loop Project in the amount of \$208,294.15 to Petersburg Plumbing and Excavating, LLC. *Trustee Hendrickson made a motion to approve pay request #1 for Maxheimer Road Loop Project. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 6-0

Motion extending the application deadline for the “Small Business Relief Program” to February 28, 2021. *Trustee Munroe made a motion to approve “Small Business Relief Program” application deadline. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed 6-0.

EXECUTIVE SESSION

None.

DATES TO REMEMBER

February 15, 2021	Office Closed
February 17, 2021 @ 5pm	Water & Sewer
February 23, 2021 @ 7pm	Planning & Zoning
February 24, 2021	Sparks Fundraiser
March 8, 2021 @ 6pm	Sparks
March 8, 2021 @ 7pm	Village Board
March 17, 2021 @ 5pm	Water & Sewer
March 23, 2021 @ 7pm	Planning & Zoning

Trustee Zobrist made a motion to adjourn. Trustee Munroe seconded the motion. Unanimous aye vote.

Adjourned at 7:23 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk